

**AGENDA**  
**SELECT BOARD MEETING**  
**Pownalborough Hall**  
**Monday, March 18, 2019**  
**6:00 PM**

**PRESENT:**

**SELECT BOARD:** Trudy Foss, Dwight Keene, and Allan Moeller Sr.

**ADMIN. ASSISTANT:** Michael Henderson

**RESIDENTS:** Joe Wiley, Gary Blau, Shari Lilly, Donald Logan, and Currier Langley

1. CALL TO ORDER – First Selectman Trudy Foss called the meeting to order at 6:03 pm.
2. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING – Trudy asked why the explanation of IRS letters was not in the March 4<sup>th</sup> minutes. Administrative Assistant Michael Henderson explained that the letters were presented during the March 4<sup>th</sup> meeting, but further research on the matter of federal income tax was not conducted until after that Select Board meeting. Third Selectman Allan Moeller Sr. motioned to approve and sign the March 4<sup>th</sup> Select Board meeting minutes. Second Selectman Dwight Keene seconded the motion and all approved.
3. APPROVE & SIGN PRESENT WARRANT – Allan mentioned that the bill from Crooker Construction was for sand in yards, not tons. Michael said that he would correct the error. Trudy asked why the cost of Pine Tree waste has decreased. Michael said that he would call Pine Tree to find out. Allan asked why the cost of truck maintenance was so high. Allan said that the Fire Chief was supposed to have bills over \$500 approved by the Select Board. Allan asked Michael to invite the Fire Chief Steve Lilly to come to the Select Board meeting to explain these bills or to write a letter outlining the bills and explanation. Trudy asked why the fourth bill for the CEO contract with the Town of Richmond already. Michael explained that the payments are due on the 1<sup>st</sup> day of the quarter and this warrant was the last one to get the fourth payment in before April 1<sup>st</sup>. Dwight asked about why there was a bill from Main Street Fuel for removing the furnace. Allan said that it must be for the cost of the furnace duct work. Michael said he would correct the error. Gary Blau asked if the warrant has detailed information about the bills. Michael said that the warrant did include information on the bills. Dwight asked why the Fire Department heating was so high. Allan said that people are leaving the heat on all day in the Fire Station. Trudy motioned to approve the Select Board meeting minutes from March 4<sup>th</sup>. Dwight Seconded the motion and all approved. Allan asked about two additional hours for plowing the Transfer station for some of the attendants. Dwight said that he had approved the hours. Michael said that he could run an additional payroll the next day for the additional two hours. Allan said to hold off on payroll and just add the two hours to the next payroll on April 1<sup>st</sup>.

4. GENERAL ANNOUNCEMENTS – The next Select Board meeting will be on Monday, April 1<sup>st</sup> at 6:00 pm at the Pownalborough Hall.

5. OLD BUSINESS

- a. TAX-ACQUIRED PROPERTY – Allan asked if there were any alternations to the payment agreement that was voted affirmatively on March 4<sup>th</sup>. Dwight said that the letter agreement was the same and the Select Board signed the payment agreement.
- b. BUDGET UPDATE – Michael presented the Select Board with a the Fire Departments budget request. Michael also recommended scheduling a budget workshop. Allan agreed and scheduled a budget workshop for Thursday March 21<sup>st</sup> at the Dresden Town office at 5:00 pm. Michael also explained that after researching the IRS letters and the 2018 federal income tax it was determined that \$1600 was due to the IRS for outstanding taxes and \$1500 was due to fees. There are four controls in place to catch this problem from happening in the future.
- c. BOUNCED CHECK POLICY – Michael presented the Select Board will a new draft policy. The policy assed an appeals process. Trudy asked if the appeals board was still active. Michael said that he would look into the matter. Allan asked about third party checks. Trudy said that we have historically accepted checks from the State of Maine for property tax fairness refunds. Gary asked if MMA had any guidance on the subject. Michael said that he would amend the draft for the next meeting.

6. NEW BUSINESS

- a. TOWN LANDING RESTORATION – Joe Wiley presented to the Select Board a plan to restore the Town Landing on the Eastern River. To do this, the Town would need to accept funds left in a trust from Inge Foster. Allan motioned to add this issue to the Town Meeting Warrant. Dwight seconded the motion and all approved.

7. DEPARTMENT UPDATES

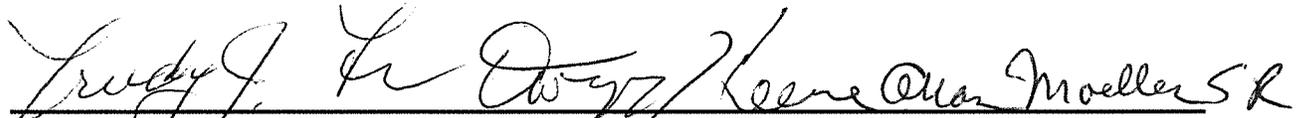
- a. Town Roads – Allan said that he put down another 100 yards of gravel on the Bog Road today. Also Brown Tree removed a tree on Alexander Road that was leaning over someone's property. Allan needed to order 500 more yards of sand.
- b. Fire Department – Steve was absent due to training.
- c. Transfer Station – Dwight announced that the Town would have a Hazardous Waste disposal event with the City of Bath on April 27<sup>th</sup>. Allan suggested sending out a flyer to the Residents as soon as possible. Michael asked if the Select Board would like to send the flyer separately before the Communicator. Allan said yes.
- d. Town Office

8. CITIZENS BUSINESS – Don Logan asked why he did not receive a Veterans Exemption. Trudy said that it was an assessing error. Trudy approved the abatement request. Shari

Lilly asked why the March Communicator was late. Michael explained that the Communicator was delivered to the Post Office on Thursday the 28<sup>th</sup>, but USPS called the office on Friday informing the staff the Tax Collector that there was a new form that needed to be completed and there was an additional cost. Michael was out of the office that day so the Communicator was not mailed out until the following Monday.

9. OTHER GENERAL BUSINESS – Trudy motioned to enter executive session pursuant 1 M.R.S. §405(6)(C) to discuss acquiring real property. Dwight seconded the motion and all approved. Trudy motioned to exit executive session. Dwight seconded the motion and all approved. Trudy motioned to enter into a payment arrangement with Carrier Langley for a tax acquired property, account number 961.
10. ADJOURNMENT – Trudy motioned to adjourn the meeting. Dwight seconded the motion and all approved. The meeting adjourned at 7:31 pm.

APPROVED BY

  
Trudy Foss                      Dwight Keene                      Allan Moeller Sr.

**SELECT BOARD**