

MINUTES
Board of Selectmen Meeting
POWNBOROUGH HALL
At 6 PM, February 16, 2021
This Meeting is scheduled to be on Zoom
Please note directions are at end of Agenda

1. CALL TO ORDER

Attendees: Attending meeting--John Rzasa; Allan Moeller; Mike Faass; Evan Houk; Joe Wiley; Pete Lyons; Jon Medore; Kim Rzasa; Attending Virtually—Patricia Mason; Allison Brown; Brain Murray; Wendy Murray; Shari Lilly; Shirley Storkson; Ann Pierce; Dave Probert; Gerald Lilly

2. PLEDGE OF ALLEGIANCE—Led by John Rzasa

3. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING—Motioned by Allan Moeller, Second By John Rzasa Approved—2-0

4. APPROVE & SIGN PRESENT WARRANTS—Motioned by Allan Moeller Second by John Rzasa Approved—2-0

5. GENERAL ANNOUNCEMENTS – The next regular Select Board meeting will be Tuesday, March 2, 2021 at 6:00 PM at Pownalborough Hall and will be held on ZOOM. Special Hearing on Fire Truck sale and Purchase to be held on February 23, 2021 at 6 pm and Town Meeting to be held on March 9, 2021 at 6 pm. All meetings to be held at Pownalborough Hall at 6 PM.

6. OLD BUSINESS – John Rzasa announced that all old business will be tabled due to the inclement weather.

a. Mowing/Maintenance-Town properties—See Notice

b. Violation Notice—Jodi Lathrop—Update

c. Update on Calista's Vista

d. Water Department Information Distributed

e. Radar Speed Trailer Loan Program

7. NEW BUSINESS

a. Brenden Parker-his request—Emergency Management Director—John Rzasa requested that Mike Faass to invite Brenden Parker to the next Selectmen's meeting on March 2, 2021...it was noted that while there are several recommendations that there was not a recommendation from the Fire Department Chief. Allan Moeller also noted that he traditionally is contacted when emergencies occur which usually involve the roads.

- b. **Donation for Maple Grove Cemetery**-2020 John Rzasa motioned that Maple Grove Cemetery receive the \$3,500 donation as noted in the Town Meeting held in June 2020. Seconded by Allan Moeller, approved 2-0.
- c. **Kyocera Upgrade**—installation of updated copier/fax to occur. It was requested that Mike Faass provide cost savings per month---\$68.23 per month in cost savings—monthly cost of old copier is \$303.56—new monthly cost of \$235.39, for a total annual savings of \$820.68.
- d. **Scanner for Voter Registration Cards**—Estimated cost \$300, motion to purchase scanner for elections utilizing grant money by John Rzasa and seconded by Allan Moeller, approved 2-0
- e. **Maine Efficiency**—offering rebates on updating old Fluorescent Lighting, and Heating Systems but need to utilize Maine Efficiency authorized suppliers and installer. Mike Faass was directed to follow up with the Maine Efficiency.
- f. **Thank you letters**—Mike Faass reported receiving additional thank you letters from organization that received donations for the town.

8. DEPARTMENT UPDATES

- a. Town Roads—nothing to report
- b. Transfer Station—noted that Transfer Station would be an excellent candidate for Maine Efficiency
- c. Fire Department
 - i. Special Notice sent out to Town Residents Regarding Hearing
- d. Town Office
 - i. Flooring for Town Office entry way and lobby—estimates attached Mike Faass directed to get one more quote for additional comparison.
 - ii. Moving the Heating Vent in Workstation area—recommended that Gerald look into the moving of the vent prior to contacting any heating specialists.
 - iii. New approval system for invoicing to Water and Fire departments—Mike Faass updated new system implemented for both the Water Department and the Fire Department. System has Mike scan copies of invoices sending them via email, with individuals approving invoices via email back to Mike. The hope is for invoices to be paid on a timelier basis.

9. CITIZENS BUSINESS

- a. **Joe Wiley** updated Board on Patterson Land Project. He has permits in hand and the permits are good for 4 years. Work can only be done from November thru April, based on state directions regarding fish habitat.

10. OTHER GENERAL BUSINESS--none

- 11. **ADJOURNMENT**—Allan Moeller motioned to adjourn, John Rzasa Seconded. Approved 2-0 at 6:44 pm