

MINUTES
SELECT BOARD MEETING
Pownalborough Hall
Monday, June 25, 2018
6:00 PM

PRESENT:

Selectmen: Truday Foss, Dwight Keene, Allan Moeller Sr.
Admin. Assistant: Michael Henderson
Fire Dept.: Fire Chief Steve Lilly, David Everson, Suzie Lilly, Gerald Lilly, and Pean Lilly
Resident: Rick Graffam, Deborah Blau, Sonia Lilly, Walter Loeman, Shari Lilly and Dale Hinote
Reporters: Katrina Rickerman and Jessica Clifford

1. CALL TO ORDER – Trudy Foss called the meeting to order at 6:00 pm. Allan welcomed Trudy as the new First Selectman.
2. MINUTES – Allan motioned to approve and sign the previous meeting minutes. Dwight seconded the motion and all approved.
3. WARRANT – Trudy motioned to approve and sign the present warrant. Dwight seconded and all approved.
4. GENERAL ANNOUNCEMENTS – The next Select Board meeting will be on Monday, July 9, at the Pownalborough Hall at 6:00 pm. There will be a public hearing regarding a proposal to purchase the Old Town Hall on Monday, July 2 at 6:00 pm at the Pownalborough Hall.
5. CITIZEN BUSINESS – Rick Graffam asked if there Town was going to have the Old Town Hall grass mowed. Allan said yes, and that he would ask Scott to add it to the list of properties he mows. Shari Lilly asked if Julie Spratt & Gerald Gonia would be reappointed to the Bridge Academy Trust. Michael Henderson apologized for not having their appointment forms prepared for the meeting as there had been a misunderstanding. Deborah Blau mentioned that the culverts on Indian Road had not been installed yet and asked when that would be done. Allan said that they are working on it and it should get done in the next week or two.
6. OLD BUSINESS
 - a. LOCAL HEALTH OFFICER – The position is still vacant and as Select Board chair, Trudy will take on the role of Local Health Officer. Deborah asked what the position does and if it gets paid. Trudy explained that they respond to reports of bed bugs and act on behalf of Maine Center for Disease Control when requested. The position is unpaid.
 - b. SNOW PLOWING – Allan motioned to approve and sign the three-year extension of the Goodall snow plowing contract. Dwight seconded the motion and all approved. This is a 3% increase annually throughout the term of the contract.
 - c. COASTAL HUMANE SOCIETY – Dwight motioned to approve and sign the agreement. Allan seconded and all approved. The cost is the same as the previous year.
 - d. CEMETERY DAMAGE – Trudy said that we need to get permission to removal the brush from the two cemeteries off of Calls Hill Road. Rick said that there is about \$2820 in the Ancient Cemetery account. We already had two bids from contractors for brush removal. Allan said he would reach out to Calvin Cooper for a third bid. Trudy motioned that we go have the brush removed from both cemeteries by the cheapest of the three contractors. Dwight seconded and all approved.
 - e. BALLARD ROAD – Trudy said that the Ballard Road is still a rangeway according to our maps dating back to 1977. Allan said that Dresden has never given back any rangeways so if it a rangeway was established, it is still a rangeway. Rick explained that the rangeways are prescribed easements and they cannot be signed over by the Town to an individual. Allan spoke with Maine Department of Transportation (MDOT) who said the Town would be liable to back land owners if they were to release the rangeways. Allan said that he thinks McFadden Road has been discontinued, but the Town will continue to research the issue.

- f. TOWN OFFICE FURNACE – Main Street Fuel will install existing furnace for \$3,800 or install a brand new furnace for \$5,000. Dwight motioned to purchase a new furnace for \$5000 for the Town Office from the Building Maintenance and Repair Account. Trudy seconded the motion and all approved.
- g. TOWN OFFICE – Michael requested the Town Office be closed for two Mondays in July for housekeeping. Trudy pointed out that the wall in the office cannot be taken down until there is another sufficiently private space for the Treasurer to count money and for the General Assistance meetings. Allan said that notice would need to be posted immediately. Dwight asked about consecutive days. Michael explained that would not work with staff schedules. Allan motioned to close the Town Office on Monday, July 9 and Monday, July 16. Dwight seconded and all approved.
- h. SEISMIC STATION – According to the report from Boston College, there were two small earthquakes in Dresden from March through April while they were recording seismic data.

7. NEW BUSINESS

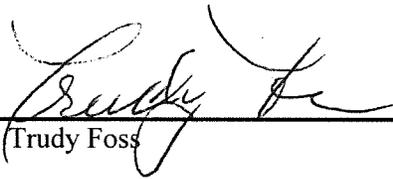
- a. ASSESSING – Trudy motioned to approve the Homestead Reimbursement application. Allan seconded the motion and all approved.
- b. ASSESSING APPOINTMENT – Trudy explained that all three Select Board members are Town Assessors. She also explained that her assessor certification has expired, but she can continue to assess on behalf of the Town as a Select Board member. Dwight mentioned that there was a resident who was interested in getting their assessor certification. Dale Hinote mentioned that he was taking the assessor training in late July and would take the test for certification. Dwight motioned to hire Dale as Assessor contingent upon obtaining assessor certification. Trudy and Allan responded no simultaneously. Rick pointed out that because the contract would be over \$5000 that the contract would need to go out to bid. They will do a request for proposal in August. Trudy will continue to serve as assessor in the meantime.
- c. ANIMAL CONTROL OFFICER – Trudy motioned to approve and sign the Lincoln County animal control officer contract for the new fiscal year. Allan seconded and all approved.
- d. FIRE DEPT. APPOINTMENTS – Allan motioned to appoint Steve Lilly as Fire Chief and Michael Nylan as Assistant Fire Chief. Dwight seconded and all approved. Michael Nylan has already been sworn in, but Steve need to stop by the office and take his oath still.
- e. MARIJUANA BUSINESS COMMITTEE – Trudy motioned to appoint Dale Hinote to the Marijuana Business Committee. Dwight seconded the motion and all approved.
- f. KENNEBUNK SAVINGS BANK – Trudy explained that the Treasurer is responsible for town decisions regarding banking. Allan recommended that Trudy assist Shirley with this process.
- g. AUDIT – Allan motioned to approve and sign the William Brewer auditor contract. Trudy seconded and all approved.
- h. SUMMER FEST – Allan motioned to approve the Recreation Committee's \$3000 request for Summer Fest. Dwight seconded and all approved.

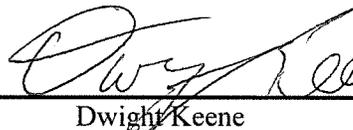
8. DEPARTMENT UPDATES

- a. Town Roads – Allan said that the Alexander Road culverts will be done the week of July 2nd and the Indian Road will get done the week on July 9th. Rick asked who is responsible for maintaining Blinn Hill Road. All explained that it was the Town, but that Calls Hill Road needs more maintenance and is a higher priority.
- b. Fire Department – Fire Chief Steve Lilly mentioned that Rescue #2 is still at Fleet Service getting the brakes and exhaust worked on. The cost should be about \$3000. Chief Lilly is also looking to purchase Knightlite, fire department management software for a one time cost of \$400. The software would manage work logs, maintenance logs, training, and SCBA flow dates. Michael confirmed that their computer system could handle the software and recommended going forward with the purchase. This could be put on the next warrant and count towards the current fiscal year. Shari asked why the Fire Chief needs approval for purchases over \$500. Allan said it was to make sure that all larger purchases get a second opinion before going forward.

- c. Solid Waste Issue – Dwight said that there was an E-waste day on Saturday, June 23rd. There was only 5,000 lbs of waste, which is less than previous years. Allan said that in the past we had an insert in the Communicator advertising the event. Michael said that if they wanted more flyers to be sent out just to let him know and it would get done. Dwight asked if anyone had thought about a document shredding event. Shair pointed out that the Pownalborough Courthouse was considering doing a shred event. Allan recommended Dwight take charge of researching a document shredding event. Michael also mentioned that the Preservation Committee to look into the damaged town documents was still in effect.
 - d. Town Office – Bills received after noon on Thursday June 28th will not be paid until the new fiscal year beginning July 1. Michael requested that the Select Board stop by the office Thursday afternoon to sign the last warrant.
9. OTHER GENERAL BUSINESS – Rick mentioned that money should always be counted by two separate people. Rick also brought up that this had become a problem years ago when the Treasurer had stolen money from the Town Office. Michael agreed and reminded everyone that the Treasurer, Town Clerk and Tax Collector and elected officials and are only responsible to the voters so he can make recommendations, but has not real authority over the elected officials. Michael also mentioned that this is a concern that could be solved by the positions becoming hired instead of elected.
10. ADJOURNMENT – Allan motioned to adjourn the meeting. Trudy seconded the motion and all approved. The meeting adjourned at 7:25 pm.

APPROVED BY


Trudy Foss


Dwight Keene


Allan Moeller Sr.

BOARD OF SELECTMEN