

**MINUTES
SELECT BOARD MEETING
POWNBOROUGH HALL
Tuesday, July 21, 2020
6:00 PM**

ATTENDANCE ELECTRONIC ONLY

ATTENDANCE:

SELECT BOARD: John Rzasa, Gerald Lilly and Allan Moeller
STAFF: Michael Henderson
DIGITAL: Dave Probert, Shari Lilly, Shirley Storkson and Evan Houk

1. CALL TO ORDER - Second Selectman Gerald Lilly called the meeting to order at 6:04 pm
2. PLEDGE OF ALLEGIANCE - Gerald lead the pledge of allegiance.
3. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING - Gerald motioned to accept and sign the minutes of the previous meeting. Third Selectman Allan seconded and motion to accept passed 2-0.
4. APPROVE & SIGN PRESENT WARRANT – Gerald asked what the Call’s Hill CMP bill is regarding. Town Administrator Michael Henderson explained that the bill is for Fire Station #1 and that it is mis-labeled and Town Office will follow up this week with CMP to correct location on bill. Allan asked what the \$150.00 Pine Tree Waste charge pertains to. Michael replied that the cost is for ‘trucking costs’ and that Town Office will follow up with Pine Tree Waste to confirm charge. Gerald motioned to accept the present warrant. Allan seconded and all 3 members of Select Board voted in favor of the motion.
5. GENERAL ANNOUNCEMENTS – On Tuesday, July 14th John Rzasa was elected as First Selectman, Allan Moeller Sr. was elected Third Selectman, and Shirley Storkson was elected to the Budget Review Committee. The next regular Select Board meeting will be Tuesday, August 4, 2020 at 6:00 PM at Pownalborough Hall.
6. OLD BUSINESS
 - a. TOWN CLERK VACANCY – The Town has hired a new Town Clerk who will begin working in the office on August 4th. Gerald stated that Lisa Hewitt was hired for position of Town Clerk.
 - b. DEMOLITION – To review a draft RFP to remove the building at 540 Gardiner Road. Gerald stated that the granite from the site will remain with the Town. Allan stated that the foundation needs to be backfilled. Allan also stated that the Board will have to meet to figure this out. First Selectman John Rzasa said to add insurance certificate.
 - c. SALT AND SAND SHED – To review a draft RFP to repair the Salt and Sand Shed. Gerald said that the Select Board has received a bid for \$2,500.00 from Jeffrey Pierce to repair the damage. Allan noted that the insurance company believes it is a structural issue and only covered \$2,700.00 of the cost. Allan motioned to accept Jeffrey Pierce’s proposal to repair the sand & salt shed. Gerald seconded and all voted in favor of the motion.
7. NEW BUSINESS
 - a. APPOINTMENT – To discuss a request to appoint Dana Gagne and Sharon Lilly to the Bridge Academy Board of Trustees. Gerald motioned to appoint Sharon Lilly to the Bridge Academy Board of Trustees for a five year term. Allan seconded the motion and all three voted in favor of the motion. Gerald also motioned to appoint Dana Gagne to

the Bridge Academy Board of Trustees for a five year term. Allan seconded and all three voted in favor of the motion.

8. DEPARTMENT UPDATES

- a. Town Roads - Gerald noted that the roadside mowing wasn't wide. Allan said that the mowing is at least 6' off the road. Allan stated that the Town just approved the budget. Allan continued to state that grading the roads in the coming weeks and that culverts are needed on the Alexander Road, Indian Road and E. Pittston Road and that there is a wash-out in the Indian Road. Tree cutting is coming up and there is a crack on the Blinn Hill Road that should be sealed.
 - b. Transfer Station - Gerald reported that Dave Everson has been brought back at the Transfer Station. Allan said to fix the sign with operating hours. Allan said to ask Dustin to stay out for another week.
 - c. Fire Department - Gerald reported that Fire Chief Steve Lilly said to hold Greenwood check. Allan thanked Chief Lilly for the update.
 - d. Town Office - Gerald motioned to hold a Special Town Meeting on September 18th. First Selectman John Rzasa seconded and all three voted in favor of the motion. Gerald noted that the Town should purchase an electronic sign for the Town Office. Michael replied that we will get prices for the next Select Board meeting.
9. CITIZENS BUSINESS - Dave Probert spoke about Article 3 of the town meeting warrant for building maintenance at \$30,000 for salt & sand shed repair. Gerald inquired about the cost of demolition of 540 Gardiner Road. Dave Probert asked if there was a quote. Allan replied not yet, we are sending an RFP. Shari Lilly asked about the annual town meeting date/day of the week brought up. Gerald replied no, not yet.
10. OTHER GENERAL BUSINESS - Allan stated that someone is giving a hard time to Scott at transfer station. Gerald replied to call 911 if they are being harassed. John Rzasa noted that concerns should be brought to the Select Board's attention.
11. ADJOURNMENT - Gerald motioned to adjourn. John seconded. All three voted in favor of adjournment. The meeting adjourned at 6:56 pm.

Approved By:

John Rzasa

Gerald Lilly

Allan Moeller Sr.

Select Board