

MINUTES
SELECT BOARD MEETING
POWNBOROUGH HALL
Tuesday, May 26, 2020
6:00 PM

ATTENDANCE WAS ELECTRONIC ONLY

ATTENDANCE:

SELECT BOARD: Gerald Lilly, Allan Moeller

STAFF: Michael Henderson

DIGITAL: Shari Lilly, Heather Beasley, Evan Houk (Lincoln County Newspaper), Sarah Whitefield (Wiscasset Newspaper), Ben Goodall and Steve Caswell (Goodall Plowing)

1. **CALL TO ORDER:** 2nd Selectman Gerald Lilly called the meeting to order at 6:03 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING:** 3rd Selectman Allan Moeller motioned to accept minutes of the previous meeting. Gerald seconded and all voted in favor.
4. **APPROVE & SIGN PRESENT WARRANT:** Gerald asked if there was any update on Forest Hill Cemetery. Michael said that Jessica Avery will have it done this week. Gerald asked why is the salt & sand shed \$88.00 per month, this amount should be lower. Allan advised that we should make sure that there isn't something running in Goodall's trailers. Gerald advised that we should look into the cost, as there is nothing in there. Gerald asked if this is the contract price for fuel and Michael replied that it was the contract price. Allan inquired if people picked up flags for Memorial Day. Michael said that they were picked up for Forest Hill, Maple Grove and Pine Grove Cemeteries. Allan motioned to accept the warrant, Gerald seconded the motion and all in favor.
5. **GENERAL ANNOUNCEMENTS:** The next regular Select Board meeting will be Tuesday, June 9th, 2020 at 6:00 pm at Pownalborough Hall.
6. **OLD BUSINESS:**
 - a. **Snow Plow-** To meet with Ben Goodall to discuss the snow plow contract: Allan motioned to table until the end of the meeting. Gerald seconded.
 - b. **Solid Waste Contract-** To discuss the proposed Solid Waste Contract: Michael said that we still have not received the contract from Pine Tree Waste. Gerald said that it's up to them to provide that.
 - c. **Ambulance Contract-** To discuss the proposed Wiscasset Ambulance Contract: Michael said that we received a draft contract from Dennis at Wiscasset Ambulance Service, but there are a number of complaints.
 - d. **Operations & Meeting Spaces-** To discuss changes to municipal operations and public meeting spaces: Gerald noted that there were 37 new COVID 19 cases today (Tuesday) and that we should keep the office closed for now and continue operations as is. Allan said that Pownalborough Hall is okay for local committees, but to keep attendance limited to 10 and stay spread out. He also stated that there will not be any music jam or recreational meetings. Michael asked about the Appeals Board and Allan replied that the Appeals Board can meet, but hold off on public hearings for now. Allan also noted that maybe they can meet a little at a time.
 - e. **Town Meeting Warrant-** To review and discuss Town Meeting Warrant draft: Michael stated that according to MMA, a Town may only increase if the Town Meeting Warrant Article is written open-ended. If it is written closed, then it can only be decreased. Allan motioned to amend Article 19 to increase the appropriation from \$25,000 to 50,000. Gerald seconded the motion and all voted in favor. Gerald motioned to approve and sign the amended Town Meeting Warrant. Allan seconded and both voted in favor of the motion.

- f. TOWN CLERK VACANCY- To discuss the vacancy of the Town Clerk position: Michael stated that Woolwich & Alna are not interested in collaborating or staffing. Richmond seems like the most potential, but don't see anything until August at the soonest. Michael advised trying to hire. Allan responded that makes sense and Gerald said that he is doubtful that anyone will apply. Michael asked board to consider posting the job and still pursue collaboration with Richmond or another municipality. Gerald replied 'yes, but don't forget to follow up with Richmond.
7. DEPARTMENT UPDATES-
- a. Town Roads: Allan said that Crooker Construction is on schedule to start on the Bog Road on June 1st. Gerald stated that is still under contract from the previous year. Allan said that it is \$66,947.90 to pave from the end of the hot top to the Dodge Road. Allan also stated that the budget is at \$116,000 and that this project would leave us with \$49,000. Crooker quoted \$47,000 to pave Orchard Hill. Allan also mentioned that prices are going up in July. Allan said we could also look at recycling center court. Gerald motioned to accept \$47,000 bid for Orchard Hill paving and recycling center road. Allan seconded and all voted in favor. Allan spoke about driveway entrance on Indian Road & Alexander Road. Gerald said we haven't received a CEO report. Allan said to please ask James for an update.
 - b. Transfer Station: Gerald reported that things are going well at Transfer Station, the road needs to be patched. The Swap Shop is closed until the volunteers feel comfortable to return. Allan motioned to put transfer station fix out to bid, Gerald seconded and all voted in favor of the motion.
 - c. Fire Department: Gerald spoke with Steve about the ladder truck. Steve said that the cost will be \$7,200/ There is only \$4,300 in equipment and \$11,000 in operations. Gerald said that we could afford the cost.
 - d. Town Office: Michael said that the Town Office is staying busy.
8. Citizens Business: Shari asked if the Town Office is open yet. Gerald replied that it is not open yet. Voting on June 9th- Heather Beasley asked if the ZOOM meeting be put on website. Allan replied that Michael will look into it.
9. Other General Business: Allan motioned to enter Executive Session pursuant 1 MRSA §405(6) € and Gerald seconded motion. All voted in favor and Select Board entered Executive Session at 7:25 pm. Gerald motioned to exit Executive Session and Allan seconded. All voted in favor and Executive Session was exited at 8:28 pm. Gerald stated that the Select Board will continue the plow contract with Goodall Landscaping for a reduced price of \$198,584.00. Gerald motioned to appoint Michael Henderson as Clerk & Registrar of Voters. Allan seconded and all voted in favor of motion.
10. ADJOURNMENT- Gerald motioned to adjourn. Allan seconded and all voted in favor. The meeting adjourned at 8:29 pm.

Approved by:

 <hr style="border: 0.5px solid black;"/> Gerald Lilly	 <hr style="border: 0.5px solid black;"/> Allan Moeller Sr.
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Select Board