

**MINUTES  
SELECT BOARD  
POWNBOROUGH HALL  
Tuesday, December 8, 2020  
6:00 PM**

**ATTENDANCE:**

Virtual meeting

SELECTBOARD: John Rzasa, Allan Moeller, Gerald Lilly

STAFF: Michael Henderson, Michael Faass

PUBLIC: Shari Lilly, Dave Probert, Evan Houk, Jeff Pierce, Ann Pierce, Steve Caswell, Scott Mullen

1. CALL TO ORDER - First Selectman John Rzasa called the meeting to order at 6:01 PM.
2. PLEDGE OF ALLEGIANCE - John Rzasa led the Pledge of Allegiance.
3. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING – Second Selectman Gerald Lilly brought up that the previous minutes read ‘snow’ instead of ‘salt’. Michael Henderson agreed to fix. Allan Moeller made a motion to accept and sign the minutes of the November 24 meeting. John Rzasa seconded and the motion passed 3-0.
4. APPROVE & SIGN PRESENT WARRANT –
  - a. Gerald Lilly asked what road where the trees were cut. Allan Moeller advised it was the Everson and Hunter roads. Rzasa made a motion to approve the warrant, Allen Moeller seconded and the motion passed 2-0.
  - b. Allan Moeller made a motion to hold the Seabreeze check until they meet with the town. Gerald Lilly seconded and the motion passed 3-0.
  - c. Allan Moeller made a motion to sign and approve the resent warrant. John Rzasa seconded and the motion passed 3-0.
5. GENERAL ANNOUNCEMENTS – The next regular Select Board meeting will be Tuesday, December 22, 2020 at 6:00 PM at Pownalborough Hall.
6. OLD BUSINESS
  - a. FOREST HILL - Discussed creating a cemetery oversight committee and sexton position.
    - i. Gerald Lilly made a motion to create a Dresden Cemetery Committee. Allan Moeller seconded and the motion passed 3-0.
    - ii. Gerald Lilly made a motion to create a sexton position. Allan Moeller seconded and the motion passed 3-0.
7. NEW BUSINESS
  - a. APPOINTMENT – To discuss appointing Treasurer, Town Clerk and Registrar of Voters.
    - i. John Rzasa made a motion to appoint Michael Faass as Treasurer. Gerald Lilly seconded and the motion passed 3-0.
    - ii. John Rzasa made a motion to appoint Lisa Hewitt as Town Clerk. Gerald Lilly seconded and the motion passed 3-0.
    - iii. John Rzasa made a motion to appoint Lisa Hewitt as Registrar of Voters. Gerald Lilly seconded and the motion passed 3-0.
  - b. TAX ACQUIRED PROPERTY – To review the list of maturing property liens –Michael Henderson provided that there are 14 properties that may go into foreclosure for

outstanding 2018 taxes and that notices will be sent Wednesday the 25<sup>th</sup>. If they are not paid, the properties will automatically foreclose on December 28, 2020.

8. DEPARTMENT UPDATES

a. Town Roads –

- i. It was agreed that Bob Anair did a great job on the tree cutting on Everson and Hunter Road.
- ii. It was brought up that the Reed Rock and Glasheen roads have not been graded. Everything else has been graded recently.

Sanded Per TM

b. Allan Moeller texted Steve Caswell from Seabreeze to let them know we need the dirt roads to sanded. Allan Moeller tried calling Steve Caswell, Tim Osgood and Laura Bishop but did not get an answer from any. At 11:00 AM someone came out. Allan Moeller said the office called and he spoke with Osgood. John Rzasa said they are not fulfilling the contract as is. Gerald Lilly offered that this is an example of why we have a performance bond. Michael Henderson said he will find out what the process looks like going forward. John Rzasa wants the check held until they meet with Seabreeze.

c. Gerald Lilly made a motion to buy a new motor for the sand & salt shed door. John Rzasa seconded and the motion passed 3-0.

d. Transfer Station – Gerald Lilly heard that the road at the Transfer Station needed to be plowed. He called Watson Construction who promptly cleared the driveway.

e. Fire Department –

- i. Two tanks are getting the pump tested. Damaged door still works. Michael Henderson filed the insurance claim last week. MMA meeting is scheduled for 12/9.
- ii. Gerald Lilly said we needed to include inquiry for shut-ins in next Communicator
- iii. Gerald Lilly said the generator is working well.

f. Town Office – Michael Henderson said the new administrator, Michael Faass, started on November 30, 2020. He added his last day will be Wednesday, December 16, 2020.

9. CITIZENS BUSINESS –

- a. No business was brought forth.

10. OTHER GENERAL BUSINESS

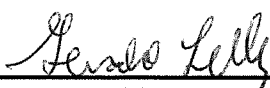
- a. John Rzasa spoke with Dennis Meehan of Nature's Summit. Allan Moeller said we can issue a new business permit once the taxes are issued.
- b. Michael Henderson asked if the Transfer Station should be locked. Allan Moeller said it should be locked unless open or if there is a storm.
- c. Michael Henderson asked if the pickleball court should be plowed and Gerald said no it should not.

11. ADJOURNMENT – Gerald Lilly made a motion to adjourn. John Rzasa seconded and the motion passed 3-0. The meeting adjourned 6:45 PM.

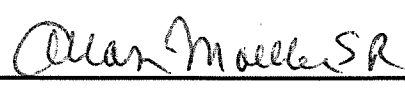
Approved By:



John Rzasa  
First Selectman



Gerald Lilly  
Second Selectman



Allan Moeller Sr.  
Third Selectman

Select Board