

**MINUTES OF
SELECT BOARD
POWNBOROUGH HALL
Tuesday, December 22, 2020
6:00 PM**

1. **CALL TO ORDER** Meeting called to order by John Rzasa at 6:02 pm. Noted that due to technical difficulties with the cable we could not operate Zoom.
Attendees: John Rzasa, Gerald Lilly, Allan Moeller, and Michael Faass
2. **PLEDGE OF ALLEGIANCE** Led by John Rzasa
3. **APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING:** Allan made a correction under department updates, Town Roads. Section b. changing the word 'salted' to 'sanded'. Gerald moved to amend and approve the minutes, seconded by Allan and approved 3-0.
4. **APPROVE & SIGN PRESENT WARRANT:** Approved 3-0 with the following instructions to Michael: Double check propane and fuel contracts regarding pricing; and double check transfers of funds from Water Department to Town.
5. **GENERAL ANNOUNCEMENTS** – The next regular Select Board meeting will be Tuesday, January 5, 2021 at 6:00 PM at Pownalborough Hall. This meeting will be virtual.
6. **OLD BUSINESS**
 - a. **SNOWPLOWING**
 - i. Seabreeze's performance with latest snow event for 12/16-17/2020
Minor issues with 4 complaints, but nothing of serious note. Everyone happy with the updates being sent to town from Josh Flynn; Laura has been very responsive to any issues we have experienced.
 - ii. Seabreeze upcoming payments—
Motion by Allan to release December payment to Seabreeze, seconded by Gerald, passed 3-0.
 - b. **MEEHAM PROPERTY**
 - i. 2018 Taxes Paid--Michael updated that 2018 taxes have been paid.
 - ii. Business License—Business License has been issued; Michael to contact Meeham's to pick up Business License
 - c. **BALLARD ROAD TOWN WAY**
 - i. Authorizing fees for Jessica Avery—per discussion among the Selectmen, Steve already had prior authorization, but board reaffirmed that Steve does have authorization to utilize the services of Jessica Avery in the matter of Ballard Road Town Way. Board instructed Michael to contact Steve and notify of the Board's reauthorization.
7. **NEW BUSINESS**

- a. Appointment of Sherry Moody as Sexton of the Forest Hill Cemetery—Motion made by John and seconded by Allan to appoint Sherry Moody as Sexton of the Forest Hill Cemetery.
- b. Independent Auditor’s Report—Fiscal Year 2020—Advised by Michael there are electronic copies available, in addition to printed copies at the town office
- c. Mini Audit Update—Michael reported all of the required docs have been sent to Brewer and Associates for mini audit of Michael Henderson’s tenure from the beginning of the new fiscal year until his departure 12/16/2020. Anticipated completion date late January, 2021.

8. DEPARTMENT UPDATES

- a. Town Roads—Allan reported there had been a complaint that Popp Road had been salted; however, Allan checked road it had only been sanded.
- b. Transfer Station—per Gerald things are going well at the station.
 - i. Payroll—discussions centered on some employees thinking that when the Station is closed due to the weather they should still be paid for the day. That is not the case, however, Gerald and Allan recommended they should consider further defining the policy in personnel files.
 - ii. Dave Everson was injured at home, he has been unable to work for the past couple of days. Board has directed Michael to notify Dave that in order for him to return to work he will need to provide a doctor’s release that he is physically fit return to work.
 - 1. Allan motioned and Gerald seconded that Dave’s work hours on Saturday will be from 9:00am-3:30pm and on Thursday from 1:00pm-3:30pm, motion carried 3-0
- c. Fire Department
 - i. Information on possible new apparatus was submitted to board for review by Steve Lilly. The new truck would replace 2 older models one of which goes back to 1979. Discussion centered on the town needing to approve the expenditure, but that will be left up to Steve to decide on next steps he wants to take with the town. Additionally, Gerald and John express concerns over the re-sale of the trucks the new unit would be replacing. Board seemed to feel the existing units probably need to be up for sale now, and sold to give the town a clearer perspective as to what the final costs of the new truck will be. Michael to pass along information and concerns to Steve.
- d. Town Office—Michael to get quotes from cleaning services to clean the Town Office every other week.

9. CITIZENS BUSINESS—no business to report due technical difficulties of not being able to Zoom the meeting.

10. OTHER GENERAL BUSINESS

- a. Discussion on adopting Marijuana Ordinances—Michael advised the board that town office has had 5-6 calls recently regarding commercial marijuana policies or ordinances for Dresden. Michael advised board that **unless** the town was to adopt the Adult Use Act i.e. commercial/recreational use, town response should be the Town of Dresden has not

opted into the Adult Use Act, therefore, only the medical marijuana ordinances as prescribed by the State of Maine are in effect for the Town of Dresden.

- b. Gerald requested that we place in the Communicator that we are looking starting to look for someone or operation interested in mowing town properties and the cemeteries the town owns.
- c. Paving Projects—Allan wants to work up a list of paving project in the coming month and then put out for bids the various road projects.

11. ADJOURNMENT—John motioned and Allan seconded the motion to adjourn, passed 3-0 at 7:14 pm.