

**MINUTES
SELECT BOARD
POWNBOROUGH HALL
Tuesday, November 24, 2020
6:00 PM**

ATTENDANCE:

Virtual meeting

SELECTBOARD: John Rzasa, Allan Moeller

STAFF: Michael Henderson

PUBLIC: Shari Lilly, Shirley Storkson, Dave Probert, Kim Rzasa, Evan Houk

1. CALL TO ORDER - First Selectman John Rzasa called the meeting to order at 6:03 PM.
2. PLEDGE OF ALLEGIANCE - John Rzasa led the Pledge of Allegiance.
3. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETING – Third Selectman Allan Moeller brought up that Bob Anair’s “Arian[sic]” name was misspelled under section 8.a, Department Updates, Town Roads of the October 27 meeting minutes. Michael Henderson agreed to fix. Allan Moeller made a motion to accept and sign the minutes of the October 27 meeting. First Selectman John Rzasa seconded and the motion passed 2-0.
4. APPROVE & SIGN PRESENT WARRANT – Allan Moeller asked to get a total of sand purchased from Crooker so the Board could compare it with the invoice from Goodall/Seabreeze for hauling. Michael Henderson will get the information out. Allan Moeller asked if the amount was correct for the salt from Morton and Michael Henderson replied it was and that we have received six hauls thus far. First Selectman John Rzasa made a motion to approve the warrant, Allen Moeller seconded and the motion passed 2-0.
5. GENERAL ANNOUNCEMENTS – The next regular Select Board meeting will be Tuesday, December 8, 2020 at 6:00 PM at Pownalborough Hall.
6. OLD BUSINESS
 - a. HIRING – To discuss hiring a new Town Administrator/Treasurer – First Selectman John Rzasa made a motion to hire Michael Faass (pronounced Foss) as the new Town Administrator/Treasurer. Third Selectman Allan Moeller seconded and the motion passed 2-0.
 - b. SNOW PLOWING – To discuss the Snowplow Contract – Michael Henderson offered that he drafted an Assignment and Assumption Agreement transferring the snow plow contract from Goodall Landscaping to Seabreeze Property Management. Third Selectman Allan Moeller made a motion to contract with Josh Watson to plow town properties. First Selectman John Rzasa seconded, and the motion passed 2-0.
7. NEW BUSINESS
 - a. ELECTIONS – To discuss appointing a new Election Warden – Michael Henderson explained that our Election Warden Rick Ross is getting done after the June 2021

election. Explained that we need to fill the role. He explained that the Board will need to either appoint a new warden, or authorize the clerk to appoint a new warden for 2021.

- b. TAX ACQUIRED PROPERTY – To review the list of maturing property liens –Michael Henderson provided that there are 14 properties that may go into foreclosure for outstanding 2018 taxes and that notices will be sent Wednesday the 25th. If they are not paid, the properties will automatically foreclose on December 28, 2020.
- c. DRESDEN FIRE ASSOCIATION – Shari Lilly offered that the Dresden Fire Association does not have tax exempt status yet so they cannot sell the Christmas trees. She said they are currently applying but it will be several months and asked if the Town could purchase them. Michael Henderson offered that the Town could not as the Town cannot use their Tax ID and tax exempt certification for other organizations.

8. DEPARTMENT UPDATES

- a. Town Roads – Allan Moeller said Watson has replaced two culverts. Bob Anair has cut trees on Hunter, Lincoln and Oxbow Roads in 13 hours. We are now waiting for snow. We have purchased sand and snow.
- b. Transfer Station – Allan Moeller said things are going well at the transfer station and there are no complaints.
- c. Fire Department – Allan Moeller said one of the drivers backed into the garage door. The Fire Chief Steve Lilly has spoken with someone to get it repaired.
- d. Town Office – Michael Henderson said the staff is just finishing up with the last pieces of the election.

9. CITIZENS BUSINESS –

- a. Dave Probert asked what the name of the new Town Administrator was. John Rzasa stated was Michael Faass. John Rzasa provided that Mr. Faass lived in Edgecomb and has a background in management.
- b. Dave Probert said that he has repaired nine stones at the Mayer's cemetery and has three to go. He said he should finish up this week.

10. OTHER GENERAL BUSINESS

- a. Allan Moeller brought up that the Town Office will be closed Thursday and Friday this week.

11. ADJOURNMENT - Allan Moeller motioned to adjourn the meeting and John Rzasa seconded and the motion passed 2-0. The meeting adjourned 6:41 PM.

Approved By:


John Rzasa
First Selectman

Gerald Lilly
Second Selectman


Allan Moeller Sr.
Third Selectman

Select Board