

MINUTES
Board Selectmen Meeting
At 5 PM, August 17, 2021

1. CALL TO ORDER

Attendees: John Rzasa (JR); Gerald Lilly (GL); Allan Moeller (AM); Mike Faass (MF); Sonia Lilly; Joe Wiley; Gary Blau; Shari and Paen Lilly

2. PLEDGE OF ALLEGIANCE: Led by JR

3. APPROVE & SIGN THE MINUTES OF THE PREVIOUS MEETINGS—GL Motioned, JR 2nd Approved 3-0

4. APPROVE & SIGN PRESENT WARRANTS—AM motioned; GL 2nd Approved 3-0 MF instructed to be sure that Water Warrant Funds are placed in the Highway 2021-2022 Budget

5. GENERAL ANNOUNCEMENTS—The next regular Select Board Meeting will be held August 31, 2021 at 5 pm at Pownalborough Hall.

6. OLD BUSINESS—

- A.** Electronic Recycling Discussions, GL reports unable to reach out with Company
- B.** Advertising for Health Officer—Sonia Lilly has provided her certification and volunteered to become the Local Health Officer. GL motioned to have Sonia Lilly as Local Health Officer, AM 2nd ; motion approved 3-0. Board thanked Sonia for volunteering to be the LHO.
- C.** Transfer Station Shed Repairs—MF updated that requests for quote has been made; advised Board, that insurance company representing Cozzella requests we make the repairs, and MMA has requested copies of quote once submitted and approved by the Board.

7. NEW BUSINESS—

- A.** Mill Rate Work—MF advises that Assessor, David Ledew is working on wrapping up the final numbers; he explained that there have been a lot of updating and corrections that have been needed consequently the delays.
- B.** Roadside Mowing Bid—MF reported receiving one Bid from Bob's Auto Repair and Services. Quote submitted was for \$100 per mile. AM noted that it should only be 21 miles instead of the 22 miles, Motioned by AM and 2nd by GL, Approved 3-0. MF instructed to send letter to Bob's Auto Repairs and Services, noting the mowing should NOT be done until mid-September unless otherwise advised by Board and that it is only 21 miles.

- C. Purchasing Adobe Acrobat—Information submitted was not clear enough and Board ask MF to come back to the Board with more information.
- D. Listing of Tax Acquired Properties (TAP)—Noted by AM and GL that 148 Orchard Hill and 48 Orchard Hill they did not recall seeing them ever on the list before. MF said both properties were foreclosed on in 2017; MF was requested to send Board information on properties in question, which MF did, showing properties had been on the TAP list since 2018. He explained in a memo that he is not sure why this list had never been circulated in past years. Additionally, Board asked to find out why we list properties that are on payment plans. Per Fred Brewer, the town Accountant advised that properties that have been foreclosed on regardless of payment plans are still owned by the town. And that if the payment plan was not adhere to, the town always has the option to remove the individuals from the property.

8. DEPARTMENT UPDATES

- A. **Transfer Station**--GL reports he has ordered the containment barrel for the oil storage/recycling, he used the town credit card.
- B. **School Report**—Jeff Bickford reports that all kids will have to mask up. The vote by the board was 7-5. Jeff reported that there have been 8 resignations he knows of at least 4 children that are being home schooled. He reports the next meeting of the School Board is 9/2/2021 at Halldale Elementary at 6 pm.
- C. **Town Office**—the new laptops were discussed, MF instructed by board to generate a new policy that states that no laptops can be taken out of the office unless there is prior authorization by the Selectmen. MF advised he would bring a draft to the next Board Meeting. Office is searching for policy book, no luck so far in finding one, other than one directly related to the Fire Department. MF to contact Trudy Foss to see if she can direct him to where the policy would be.
MF he will be attending 2 days of class for the BVM Training the next week.
- D. **Roads**—AM reports that Grader is broken and is missing a valve that would allow the operator to raise the blade. They are looking for a part. Discussions regarding Harry “Pork” Moody Jr. to take care of grading the roads under AM’s direction. AM to discuss with Moody. AM reports he is going to probably finish Blinn Hill final mile of paving. Discussions regarding snow plowing contract, AM is reach out to Sea Breeze regarding plowing town streets and properties.
- E. **Fire Department**—reports it is ordering a Roll-on/Roll-off to dispose of a lot old and broken equipment.
- F. **Water Department**—no report

9. CITIZEN BUSINESS--

- A. Joe Wiley reports that 8 old record books have ben scan, and he will start the process of getting a few more books done throughout the coming weeks.
- B. Shari Lilly asked about the Survey done on the Fire Department Station One Property, was advised there is ongoing research being completed on deeds at the moment.

10. ADJOURNMENT—6:17 PM.